

**SENIOR CENTER OF YORK
COMPUTER CLASS SCHEDULE FALL 2003**

Beginner's Lessons

Students will learn computer basics, opening programs and menus, working with files and folders, discuss Internet and e-mail, and simple computer maintenance.

Classes offered Thursdays at 9:30 - 11:00 A.M.

Or

1:00 to 3:00 P.M.

Fall Schedule: September 4, 11, 18, 25; October 2, 9
October 16, 23, 30, November 6, 13, 20

NOTE: BEGINNER LESSONS SHOULD BE COMPLETED BEFORE ATTENDING THE INTERMEDIATE OR INTERNET/E-MAIL LESSONS.

Intermediate Lessons

Students working with Word 2000 will create documents, select and edit text, formatting and printing documents, clip art and graphics.

Classes offered Fridays at 9:30 - 11:00 A.M.

Fall Schedule: September 5, 12, 19, 26; October 3, 10
October 17, 24, 31; November 7, 14, 21

E-Mail and Internet Lessons

Students will learn how to find and go to internet sites, explore search engines, print pictures and text, read and reply to e-mail messages.

Classes offered Mondays at 3:00 - 4:30 P.M.

Fall Schedule: September 8, 15, 22, 29; October 6
October 20, 27; November 3, 10, 17, 24

Open Session

The Computer Lab is open for general use whenever regular classes are not scheduled. Please sign up at the front desk.

Computer Club

General Membership Meeting and Program is held for all who are interested on the first Thursday of every month.